

### **AV Installation**

Solicitation Number: 5400000924

Contract Period: Until 8/03/2009 - 8/05/2015

**[Contract Terms and Conditions for  
Solicitation 5400000924](#)**

Date Page Last Updated: 3/4/2015

**ITMO Procurement Manager:**

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### **[AV Installation Contacts and Pricing](#)**

**For all Audio Visual Installation jobs estimated to exceed \$2,500, the governmental entity will seek competitive quotes by advertising the onsite visit date and time to all vendors receiving an award through the Audio Visual Installation contract (solicitation #5400000924.) Please reference the below clause that appears in this solicitation:**

#### **SITE VISIT PLANNING/INSTALLATION**

**Whenever a Governmental entity decides to consider having Audio Visual and/or Broadcast Equipment installed under the installation portion of these contracts then a “Site-Visit Planning” session will be necessary. Note that it will be the contractor’s responsibility to visit the site (Classroom, Training Room, Auditorium, etc.) to help the customer determine the equipment needed for the installation and determine if the installation fits into the “Standard Installation Lot.” If the installation falls within the Standard Installation Lot, the Governmental entity shall then work with the selected audio visual installation contractor to develop a Statement of Work identifying the products purchased and services to be installed by the contractor. However, if it is determined that after the “Site-Visit Planning” session that the installation exceeds the scope of the standard installation then the Governmental Entity will go through the “IT Temporary Services” State-term contract for the installation to be handled**

**The governmental entity should strive to receive at least three (3) quotes spelled out in a Statement of Work for consideration prior to the performance of any AV installation jobs.**